

## CORPORATE SCRUTINY PANEL – DRAFT WORK PROGRAMME 2022/23

**PANEL MEMBERS:**

<a href="#"><u>Councillor John Taylor</u></a>	Lead Member
<a href="#"><u>Councillor Steve Hall</u></a>	Panel Member
<a href="#"><u>Councillor Tyler Hawkins</u></a>	Panel Member
<a href="#"><u>Councillor Harry McCarthy</u></a>	Panel Member
<a href="#"><u>Councillor Andrew Cooper</u></a>	Panel Member
<a href="#"><u>Councillor John Lawson</u></a>	Panel Member
Garry Kitchin	Voluntary Co-Optee
Kristina Parkes	Voluntary Co-Optee
James Ryan	Voluntary Co-Optee

**GOVERNANCE OFFICER:** Jenny Bryce-Chan

<b>FULL PANEL DISCUSSION</b>				
<b>ISSUE</b>	<b>APPROACH/AREAS OF FOCUS</b>	<b>OUTCOME/ACTIONS</b>	<b>Strategic Director/Service Director and Lead Officers</b>	<b>Date to Panel</b>
<b>The People Strategy</b>	<p>There are 4 outcomes in the People Strategy:</p> <ul style="list-style-type: none"> <li>- Healthy and well people;</li> <li>- Effective and compassionate leadership;</li> <li>- Skilled, flexible and engaged people;</li> <li>- Inclusive organisation of choice.</li> </ul> <p>Each outcome is supported by a number of projects within the overall programme of work.</p>	<ul style="list-style-type: none"> <li>• Update on projects within the People Strategy programme of work and the impact that these are having on the 4 People Strategy outcomes</li> </ul>	<p><b>Rachel Spencer-Henshall</b>, Strategic Director for Corporate Strategy, Commissioning and Public Health  <b>Deborah Lucas</b>, Head of People Service</p>	<p><b>15<sup>th</sup> August 2022</b>                      Recruitment &amp; Retention</p>

<b>Social Value Strategy</b>	Draft Social Value Policy seeks to apply social value as widely as possible to maximise the impact	<ul style="list-style-type: none"> <li>• Corporate Panel to be engaged in the draft Social Value Policy</li> <li>• Corporate Panel to be updated and assured that the Council's approach to social value is supportive of outcomes and deliverables in the Council Plan</li> </ul>	<b>Rachel Spencer-Henshall</b> , Strategic Director for Corporate Strategy, Commissioning and Public Health and <b>David Shepherd</b> , Strategic Director for Growth and Regeneration <b>Julie Muscroft</b> , Service Director for Legal, Governance and Commissioning	<b>15<sup>th</sup> August 2022</b>
<b>Portfolio holder priorities</b>	<ul style="list-style-type: none"> <li>• Effective financial management</li> <li>• Developing an inclusive procurement strategy</li> <li>• Developing the relationship between the council and citizens</li> <li>• Community assets transfer and how the council works with communities</li> <li>• IT Strategy/Digital Inclusion</li> <li>• Communications</li> </ul> Cost of Living	<ul style="list-style-type: none"> <li>•</li> </ul>	<b>Cllr Paul Davies</b> , Portfolio Holder for Corporate	<b>15<sup>th</sup> August 2022</b> Update from Cabinet Member on priorities from the Corporate Plan action plan
<b>Emerging Issue – Customer Service Capacity</b>	Update on issues that have emerged at Customer Service Centres	<ul style="list-style-type: none"> <li>• Discussion on root causes and action plan to address concerns.</li> </ul>	<b>Richard Parry</b> – Strategic Director for Adults and Health <b>Dave Thompson</b> – Head of Access Strategy and Delivery	<b>15<sup>th</sup> August 2022</b>
<b>Financial Management/Capital Plan</b>	Periodic updates of the council's overall financial position both in year and forward plans (revenue and capital)	<ul style="list-style-type: none"> <li>• Work with political and officer leadership, budget managers and key partners to ensure delivery of Council outcomes within approved budgets.</li> </ul>	<b>Rachel Spencer-Henshall</b> , Strategic Director for Corporate Strategy, Commissioning and Public Health <b>Eamonn Croston</b> , Service Director - Finance	<b>19<sup>th</sup> Sept 2022</b> Medium Term Financial Plan

	Informed by relevant national, regional, and local context			
<b>Responding to Cost-of-Living Crisis</b>	Periodic reporting on the impact on residents and businesses	<ul style="list-style-type: none"> <li>• Support to residents and Businesses</li> <li>• VCSE Investment Strategy</li> </ul>	<b>Rachel Spencer-Henshall</b> , Strategic Director for Corporate Strategy, Commissioning and Public Health <b>Eamonn Croston</b> , Service Director - Finance	<b>19<sup>th</sup> Sept 2022</b>
<b>Council Risk Register</b>	Oversight of the Risk Management process Update on improvements being sought/achieved Discussion of specific risk areas	Awareness of <ul style="list-style-type: none"> <li>• risks faced by organisation</li> <li>• appetite and alternatives</li> </ul>	<b>Rachel Spencer-Henshall</b> , Strategic Director for Corporate Strategy, Commissioning and Public Health <b>Julie Muscroft</b> , Service Director for Legal, Governance and commissioning <b>Martin Dearnley</b> , Head of Risk, Financial, IT and Transactional Services	<b>19<sup>th</sup> Sept 2022</b>
<b>Procurement Strategy)</b>	Draft Procurement Strategy for 2022-2026 developed focussing on 5 strategic themes; <ul style="list-style-type: none"> <li>• Delivering social value</li> <li>• Promoting inclusive procurement</li> <li>• Embedding a category led approach to procurement</li> <li>• Striving for innovation and improvement</li> </ul> Adopting good governance throughout the procurement lifecycle	<ul style="list-style-type: none"> <li>• Corporate Panel to be engaged in the draft Procurement Strategy</li> <li>• Corporate Panel to be updated and assured that the Council's approach to procurement is supportive of outcomes and deliverables in the Council Plan</li> </ul>	<b>Rachel Spencer-Henshall</b> , Strategic Director for Corporate Strategy, Commissioning and Public Health and <b>Julie Muscroft</b> , Service Director for Legal, Governance and Commissioning <b>Jonathan Nunn</b> , Policy & Partnership Team Manager <b>Jane Lockwood</b> , Head of Procurement & Commissioning Support	<b>19<sup>th</sup> Sept 2022</b>

<p><b>Asset Management</b></p>	<ul style="list-style-type: none"> <li>• Community asset transfer (shaped by people)</li> </ul> <p>Place based working – one component of which is community bases</p>	<ul style="list-style-type: none"> <li>• Continually monitor outcomes from the Community Asset Transfer (CAT) programme and review council processes and procedures in line with the updated 2020 CAT Policy to ensure that communities and community need is at the forefront of asset transfers</li> <li>• Look at relationship between community bases and best utilisation of assets</li> </ul>	<p><b>David Shepherd</b>, Service Director for Growth and Regeneration  <b>Joanne Bartholomew</b>, Service Director, Development</p>	<p><b>24<sup>th</sup> Oct 2022</b></p>
<p><b>The People Strategy</b></p>	<p>There are 4 outcomes in the People Strategy:</p> <ul style="list-style-type: none"> <li>- Healthy and well people;</li> <li>- Effective and compassionate leadership;</li> <li>- Skilled, flexible and engaged people;</li> <li>- Inclusive organisation of choice.</li> </ul> <p>Each outcome is supported by a number of projects within the overall programme of work. We could consider 1 or 2 outcomes at Corporate Scrutiny Panel and provide an update on progress in these areas and the impact that projects are having.</p>	<ul style="list-style-type: none"> <li>• Update on projects within the People Strategy programme of work and the impact that these are having on the 4 People Strategy outcomes</li> </ul>	<p><b>Rachel Spencer-Henshall</b>, Strategic Director for Corporate Strategy, Commissioning and Public Health  <b>Deborah Lucas</b>, Head of People Service</p>	<p><b>24<sup>th</sup> October 2022</b>  HR Place Based Working</p>

<b>Access to Services and Customer Services</b>	<p>Developing the proposition for Place Based Working for Access to Services including customer journey mapping</p> <p>Replacement telephony project.</p>	<p>Implementing the Access Strategy, ensuring citizens are placed centrally in our approach and improving the relationship between the council and citizens</p>	<p><b>Richard Parry</b>, Strategic Director for Adults and Health  <b>Jill Greenfield</b>, Service Director for Customer and Communities</p>	<p><b>24<sup>th</sup> October 2022</b></p>
<b>Libraries</b>	<p>Improving general condition of key locations is underway with our 4 priority libraries identified.</p> <p>We have produced our dementia action plan and are working on improving our locations for those with autism and the visually impaired.</p> <p>Planning the decant of Huddersfield Library's services to an alternative location(s) whilst the Cultural Heart program is delivered.</p>	<p>Tracking progress of all the capital related programs of work and linked improvements to create more accessible, welcoming libraries that provide a more diverse offer to communities and partners.</p> <ul style="list-style-type: none"> <li>• Seeing through the creation of an innovative, fit for purpose, relevant library that delivers high a quality, accessible cultural, social offer that encourages and supports wider town centre activity and regeneration.</li> </ul>	<p><b>Richard Parry</b>, Strategic Director for Adults and Health  <b>Jill Greenfield</b>, Service Director for Customer and Communities</p>	<p><b>24<sup>th</sup> October 2022</b></p>
<b>Financial Management/Capital Plan</b>	<p>Periodic updates of the council's overall financial position both in year and forward plans (revenue and capital)</p> <ul style="list-style-type: none"> <li>• Informed by relevant national, regional, and local context</li> </ul>	<p>Work with political and officer leadership, budget managers and key partners to ensure delivery of Council outcomes within approved budgets.</p>	<p><b>Rachel Spencer-Henshall</b>, Strategic Director for Corporate Strategy, Commissioning and Public Health  <b>Eamonn Croston</b>, Service Director - Finance</p>	<p><b>28<sup>th</sup> Nov 2022</b>  Autumn Government Budget Statement &amp; In-year financial challenges</p>
<b>Council Risk Register</b>	<p>Oversight of the Risk Management process  Update on improvements being sought/achieved</p>	<p>Awareness of</p> <ul style="list-style-type: none"> <li>• risks faced by organisation</li> <li>• appetite and alternatives</li> </ul>	<p><b>Rachel Spencer-Henshall</b>, Strategic Director for Corporate Strategy, Commissioning and Public Health</p>	<p><b>16<sup>th</sup> Jan 2023</b></p>

	Discussion of specific risk areas		<b>Julie Muscroft</b> , Service Director for Legal, Governance and commissioning <b>Martin Dearnley</b> , Head of Risk, Financial, IT and Transactional Services	
<b>Financial Management/Capital Plan</b>	<p>Periodic updates of the council's overall financial position both in year and forward plans (revenue and capital)</p> <ul style="list-style-type: none"> <li>Informed by relevant national, regional, and local context</li> </ul>	Work with political and officer leadership, budget managers and key partners to ensure delivery of Council outcomes within approved budgets.	<b>Rachel Spencer-Henshall</b> , Strategic Director for Corporate Strategy, Commissioning and Public Health <b>Eamonn Croston</b> , Service Director - Finance	<b>16<sup>th</sup> Jan 2023</b> Financial update with a focus on the budget
<b>Technology Strategy</b>	<ul style="list-style-type: none"> <li>The Technology Strategy implementation programme since 2020, brought to life through the pandemic and recovery</li> <li>What have we learned and adjusted in focus since 2020?</li> <li>Priorities in technology delivery (operational and strategic) for 2022/23 and early thoughts on 23/24 and beyond</li> </ul> <p>Digital Inclusion: Understanding of the challenges; use / development of sustainable solutions to address need.</p>	<ul style="list-style-type: none"> <li>Corporate Panel to be updated and assured that the Council's approach to technology is supportive of outcomes and deliverables in the Council Plan</li> </ul> <p>Panel to provide thoughts/steer on our approach and opportunities for development and future engagement</p>	<b>Rachel Spencer-Henshall</b> , Strategic Director for Corporate Strategy, Commissioning and Public Health <b>Andy Simcox</b> , Service Director, Strategy and Innovation	<b>6<sup>th</sup> March 2023</b>
<b>Comms Strategy</b>	<ul style="list-style-type: none"> <li>Communications Strategy in development for agreement and</li> </ul>	<ul style="list-style-type: none"> <li>Corporate Panel to be engaged in the development of the Communications Strategy</li> </ul>	<b>Rachel Spencer-Henshall</b> , Strategic Director for Corporate Strategy, Commissioning and Public Health	<b>6<sup>th</sup> March 2023</b>

	<p>implementation in 2022 – approach, principles.</p> <ul style="list-style-type: none"> <li>• Increased reach and engagement in the council's work with citizens and communities (second half of 2022/23)</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Corporate Panel to be updated and assured that the Council's approach to communications is supportive of outcomes and deliverables in the Council Plan</li> <li>• Demonstrable evidence of increased reach and engagement with citizens and communities</li> </ul>	<p><b>Andy Simcox</b>, Service Director, Strategy and Innovation</p>	
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